

BY LAWS OF THE ROCKY MOUNTAIN JAGUAR CLUB, INC

Article IV and VI, absentee voting, election schedule and ballot2014

ARTICLE I NAME, PURPOSES AND EMBLEM

Section 1 NAME

The name of this organization shall be the "ROCKY MOUNTAIN JAGUAR CLUB, INC."

Section 2 PURPOSE

We, the members of this Club, shall promote interest in the preservation, operation and ownership of Jaguar automobiles and give all the help that is within our means to encourage the safe, careful and skillful ownership of Jaguar automobiles. We shall act as a source of technical information, establish rules and regulations covering all activities of the Club, and promote good sportsmanship at all times.

Section 3 EMBLEM

The Club emblem shall be a design of the Jaguar Automobile insignia with the words, "ROCKY MOUNTAIN JAGUAR CLUB" inscribed around the outer circumference.

ARTICLE II RULES OF MEMBERSHIP

Section 1 MEMBERSHIP

- A. Membership shall be open to owners of Jaguar automobiles and those interested in furthering the enjoyment of the Jaguar automobile. However, not more than ten (10) percent of the members shall be non-Jaguar owners, such percentage to be determined as of the last calendar day of each year and effective for the succeeding calendar year.
- B. The membership roster shall not be used for commercial purposes (2007)
- C. For purposes of RMJC membership, the term "member" is defined to include the primary member and his or her spouse or significant other living in the same household, and any children of the "member" up to and including the calendar year in which they turn 18 years of age. Additionally RMJC will make available a *Young Enthusiasts* membership at a reduced rate of \$10.00 off current membership annual fee for individuals 25 years of age or younger. (2007)(2010)

Section 2 CLASSIFICATIONS OF MEMBERS

- A. *Active Members*--those whose current dues and fees are paid and who are not suspended or expelled.
- B. *Honorary Members*--those persons upon who have been conferred honorary membership for outstanding service on behalf of the Club. Honorary members shall not vote nor be liable for dues. Honorary members shall be chosen by a majority vote of active members at a regularly scheduled meeting of active members upon recommendation of the Board of Directors.
- C. *Life Members*--shall have the same privileges and responsibilities of active members except that they shall not pay dues. Life members shall be chosen by a majority vote of active members at a regularly scheduled meeting of active members, upon recommendation of the Board of Directors.
- D. There shall be no more than ten (10) Honorary or Life Members at any time.

Section 3 APPLICATIONS FOR MEMBERSHIP

- A. All applications for membership shall be made on a fully completed and signed membership application.
- B. Applications shall be presented to the Membership Chairman, or the Treasurer, with proper dues and fees, and shall be approved for acceptance by the Board of Directors. No applicant will be denied membership because of race, creed, religion, sex or national origin.
- C. Approved applicants shall be announced at the next regularly scheduled meeting of the Club. In the event an applicant for membership is rejected, the applicant may request a hearing before the Board of Directors within sixty (60) days. The Board of Directors' decision shall be final.

Section 4 SUSPENSIONS AND EXPULSION

- A. A member may be suspended or expelled from the Club by the Board of Directors for any infraction of Club rules, misconduct, or for any action that is not in the best interest of the Club. This determination is to be made by the Board in its sole discretion.
 - 1. A suspended or expelled member shall be notified by registered mail; suspension or expulsion to be effective upon mailing.
 - 2. The decision of the Board of Directors shall be announced to the active members present at the next regularly scheduled meeting of the Club. An appeal may be made at this meeting by the suspended or expelled member, and the Board of Directors' decision may be reversed by a majority vote of those members present.
- B. Suspensions shall be for a minimum of ninety (90) days, during which time the suspended member may not enjoy any of the rights, duties or privileges of membership.
- C. A suspended member may be reinstated after the minimum suspension period by application to, and the approval of the Board of Directors, or upon termination of the suspension period.

Section 5 RESIGNATION OF MEMBERS

- A. Any member may resign from the Club at any time by directing a letter of resignation to the Club Membership Chairman or Secretary.
- B. Resignation of a member does not relieve the member of indebtedness to the Club. Dues and initiation fees will not be refunded.

Section 6 RULES OF MEMBERSHIP

- A. Membership shall automatically lapse for nonpayment of dues forty-five (45) days after commencement of the membership year for which dues are payable in accordance with JCNA dues deadline. (2010)
- B. The membership of any member indebted to the Club for any reason other than dues for more than forty-five (45) days shall automatically lapse and such member shall forfeit all dues and fees previously paid. Reinstatement may occur upon the payment of indebtedness owed and any initiation fees or dues then assessable. (2010)

ARTICLE III DUES AND FINANCES

Section 1 PAYMENT OF DUES

- A. Dues and initiation fees shall be payable annually to the Membership Chairman or the Treasurer and are due by the first day of January of each year. Dues paid by new members during fourth quarter, including October, November or December, will be good for the succeeding membership year. (2010)
1. Dues and initiation fees shall be established from time to time by the Board of Directors and confirmed by the majority of active members present at the next regularly scheduled meeting of the Club.
 2. To be reinstated as an active member in the Club after dues have become delinquent, a person will be required to pay the then effective initiation fee plus the yearly dues for that year.

Section 2 SPECIAL ASSESSMENTS

Special assessments may be levied against each active member of the Club to provide necessary funds to cover indebtedness incurred by the Club for special services or equipment as deemed necessary by the Board of Directors. Non-payment of special assessments shall be grounds for expulsion.

Section 3 EXPENDITURES

- A. No member shall commit the Club to any expenditure of monies without the approval of the Club's Treasurer or President. Any expenditure of \$1000 (one thousand dollars) or more requires approval of the Board of Directors.
- B. The Club checking account will have on file with the bank 3 signatures at all times: President, Vice President, and Treasurer. (2007)
- C. Payment of all Club bills or indebtedness shall require the signature of the Club Treasurer only and shall be made by check, except for checks in excess \$500 (five hundred dollars) which may require any two signatures, President, Vice President or Treasurer shall be authorized signatures, or any person designated by the Board of Directors.
- D. Payments made for an event, in which monies have been collected for that specific event are excluded from Section 3 C. (2007)

ARTICLE IV MEETINGS

Section 1 REGULAR MEETINGS

Meetings shall be held monthly, the second Tuesday of each month, at a location determined by the Board of Directors.

Section 2 SOCIAL MEETINGS

Social meetings shall be held at the discretion of the membership.

Section 3 SPECIAL MEETINGS

Special meetings may be called to consider matters which may arise that cannot wait for the regular monthly meeting. Notice of such meeting shall be mailed not less than five (5) days prior to such meeting to all active members. A special meeting may be called by either the President or the Board of Directors.

Section 4 MAJORITY

A majority shall consist of fifty-one (51) percent of the active members of the Club present at any meeting of the Club.

Section 5 VOTING

Voting shall be by secret ballot unless otherwise decreed by the President.

Member is as defined in Article II, Section 1, C; each family membership shall be entitled to a maximum of two (2) votes with a maximum of one vote per person. (2007)(2010)

In the event the member is in attendance during the voting process, any proxy or absentee ballot shall be null and void for that member. (2007)

ARTICLE V BOARD OF DIRECTORS, OFFICERS AND THEIR DUTIES

Section 1 BOARD OF DIRECTORS

The affairs and property of the Club shall be managed by the Board of Directors. The President shall serve as chairman of the Board of Directors.

Section 2 OFFICERS

The elected officers of the Club shall be:

1. President
2. Vice President
3. Secretary
4. Treasurer

The following appointed members and elected officers shall constitute the Board of Directors of the Club: (2007)

- Five (5) members elected from the membership at large
- Most recent Past President

Current Appointed Positions (2010)

- Newsletter editor (1993)
- Chief (Concours) Judge (1996)
- Web Master (2002)
- Membership Chair (2007)
- Concours Chair (2007)

Section 3 VACANCIES IN OFFICE

If a Club Officer vacates their office during its term, a successor shall be elected by a majority of the membership present at the next regularly scheduled meeting of the Club, except if the office vacated is that of the President. If a vacancy of the Office of President shall occur, that Office shall be filled by the Vice President, and the then vacated Office of Vice President shall be filled as called for in the preceding sentence.

Section 4 RECALL

Any elected officer may be recalled by a sixty (60) percent vote of the active members of the Club. Any vacancies created by a recall will be filled in accordance with the provisions of ARTICLE V, Section 3. Notice of recall must be mailed to all members within 14 days of the recall election.

Section 5 DUTIES OF ELECTED OFFICERS

A. The President shall:

Preside at all Club meetings.

2. Approve all disbursements from the Club Treasury.
3. Be an ex-officio member of all committees.
4. Cast the deciding vote in any election, except one in which the election of the President or the recall of the President is at stake.
5. Appoint Standing Committees and Chairmen of committees.
6. Call special meetings in accordance with these BY LAWS.
7. Make such decisions as are necessary to properly operate the Club.

- B. The Vice President shall:
 1. Preside over meetings in the absence of the President.
 2. Serve as Activities Chairman.
 3. Serve as liaison between the Club and any other Sports Car Clubs.
 4. Serve as Master-of-Arms at all meetings.
 5. Be responsible for Parliamentary Procedure.

- C. The Secretary shall:
 1. Keep an accurate official record of all meetings of the Club, and keep minutes of the meetings of the Board of Directors.
 2. Handle all correspondence for the Club, except that required as a result of event or membership activities.
 3. Have custody of the Club records and maintain them in an accessible location.

- D. The Treasurer shall:
 1. Keep an accurate record of all financial transactions.
 2. Collect and record Club dues and other income.
 3. Maintain and Balance the Club checking account.
 4. Make disbursements as necessary.
 5. Report as necessary on the financial condition of the Club.
 6. Prepare an annual statement of condition.
 7. Prepare or cause to be prepared and file any required tax returns.

Section 6 MEETING ATTENDANCE

Any Officer or Board Member who fails to attend three (3) consecutive meetings without due cause shall no longer hold office. Due cause to be determined by the Board of Directors solely.

Section 7 BOARD MEETING ATTENDANCE

Majority of members present at regular scheduled Board Meetings shall constitute a quorum.

ARTICLE VI NOMINATIONS AND ELECTIONS

Section 1 ELECTIONS

A. Officer nominations are to be submitted during the general meeting in September and October and will be published in the form of a ballot in the November newsletter. (2014)

A secret ballot shall be cast for all offices at the November meeting.

B. Absentee and election meeting ballots to provide for “write-in” candidates. (2007) (2014)

C. Absentee voting is acceptable using the ballot published in the November issue of Cat Tales or downloaded from the RMJC web site. This ballot must be received at the RMJC PO Box no later than 3 business days prior to the election. The mailing must show the name, JCNA number, signature of the voter and date signed; the ballot may be double enveloped with the voters identification on the outside envelope to maintain secrecy if desired. (2014).

D. Absentee vote is acceptable in the form of written proxy presented at the time of election by the designated party.

E. Ballots will be counted by Judges appointed by the President. Notification of the election results shall be read by the President. A candidate must receive a majority vote of those present at the election meeting to be elected.

- F. In the event of a tie vote, there will be a re-balloting. Newly elected officers who are not present at the election shall be notified in writing through the main mail by the Club Secretary immediately following the election
- G. Newly Elected Candidates will assume office at the January meeting of the following year.

ARTICLE VII FISCAL YEAR

The Fiscal Year of the Club shall be January 1 to December 31.

ARTICLE VIII LIABILITY

All persons or businesses extending credit to, contracting with, or having claims against the Club, shall look only to the funds of the Club for repayment of any debt, damage, or judgment and that neither the members of the Club nor any Officers or Directors present or future, shall have any liability.

ARTICLE IX PARLIAMENTARY AUTHORITY

The rules contained in "Robert's Rules of Order" shall govern the Club in all instances where they are applicable, but in no case shall they contradict these BY LAWS.

ARTICLE X AMENDMENT OF BY LAWS

These BY LAWS and all amendments hereto shall be in full force and effect immediately after passage and shall supercede all previous editions. They may be amended by, and accepted by a majority of those present at a regular or special meeting of the membership, provided that notice of the meeting and a copy of the proposed amendment or new BY LAWS have been mailed to each "Active" and "Life" member thirty (30) days prior to such meeting.

End

Approved at the February 4, 2014 board meeting and adopted at the February 11, 2014 General meeting.